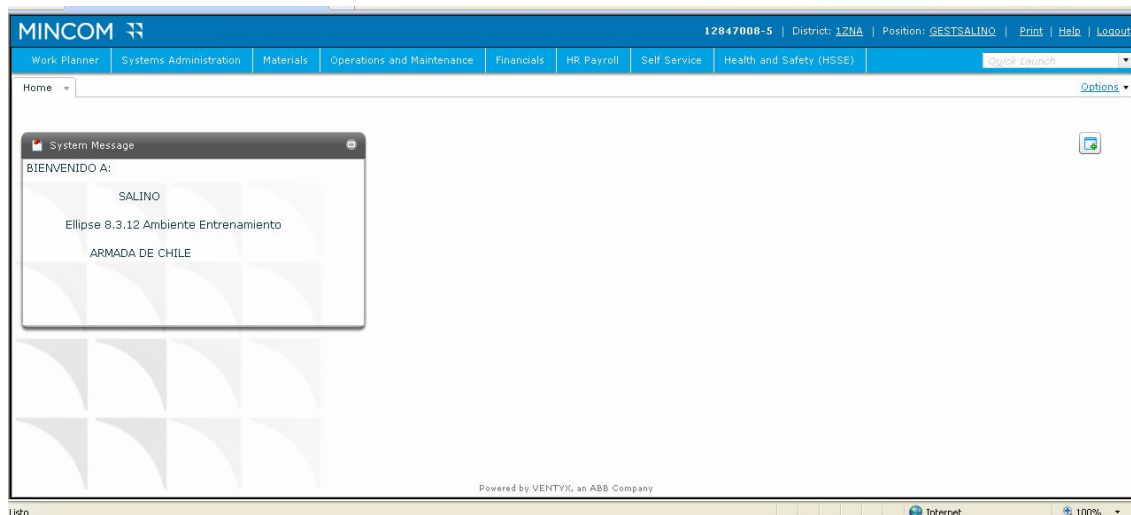
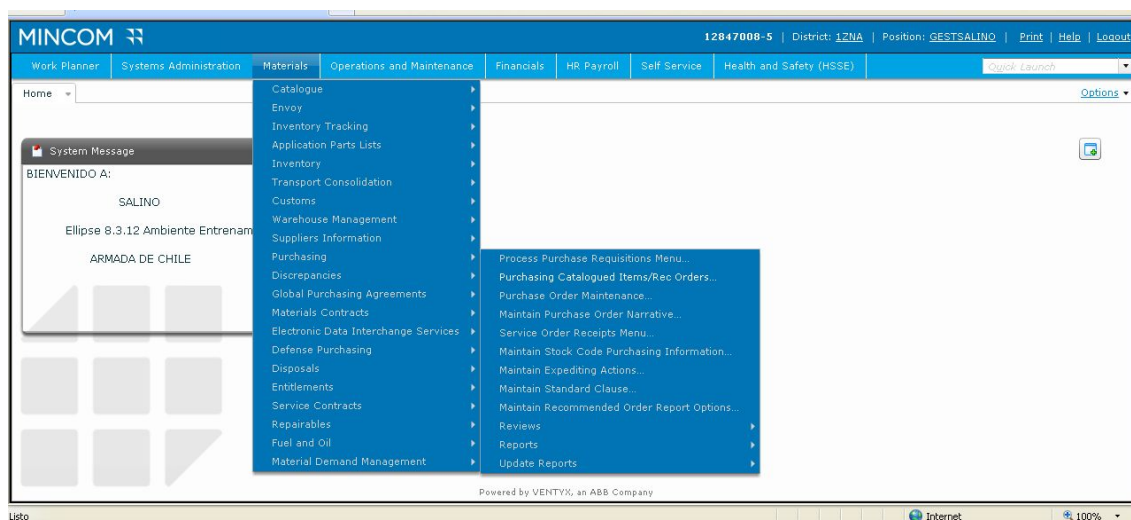


MANUAL DE USUARIO ELLIPSE 8.3 MSO240 “PURCHASING CATALOGUED ITEMS/REC ORDERS”

Una vez que el CODE ha transformado las Recomendaciones de Relleno en Recomendaciones de Compra y éstas han sido direccionadas a un Centro comprador, debe efectuar el siguiente procedimiento para confeccionar una Orden de Compra (ORCOM) por material catalogado:

Seleccione el Distrito correspondiente e ingrese al programa **MSO240** o a través del menú **Materials/Purchasing/Purchasing Catalogued Items/Rec.Orders**



El Sistema entrega la pantalla MSM240A, seleccione la opción 6 y en el campo **“Employee Id”** registre Rut del comprador, valide efectuando un clic en **“Submit”**.

MINCOM

12847008-5 | District: 12NA | Position: GESTSALINO | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM240A - PURCHASING - CATALOGUED ITEMS | Options

MSM240A - PURCHASING - CATALOGUED ITEMS (TRAINING)

Submit | Reset

Option: 6. Process Unactioned Recommended Orders

Stock Code: | RO No.: | (options 1 to 6 & 9)

or Part Number: | or Quote no: |

District: 12NA

Options 5, 6 & 9

Run Number: | Employee Id: 12847008-5

Supplier: | or Mnemonic: |

Group Class: | Assign to Team: |

Rec Order Type: | Priority Code: |

Freight: | Proforma Number: | Order on demand only: |

Required Date From: | Delivery: |

Account Code From: | Required Date To: |

Account Code To: | Costing District: 12NA

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Listo | Internet | 100%

La siguiente pantalla MSM24DB “**MAINTAIN/PROCESS RECOMMENDED ORDERS**”, entrega un listado con las Recomendaciones de Compras direccionadas al Rut del comprador.

VENTYX

12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM24DB - MAINTAIN/PROCESS RECOMMENDED ORDERS | Options

MSM24DB - MAINTAIN/PROCESS RECOMMENDED ORDERS (MIGRA 4)

Submit | Reset

Product Category Id: | RO Type: |

Stock Code: | Delivery Code: |

Assign to Team: | Proforma: |

Defaults

Supplier: | Lead Time: | Whld.Tax: |

Currency: | Expedite: | Delivery Code: |

Freight Code: | Order Date: | Warehouse: |

Qual.Insp: | Purchase Officer: | Proforma: |

Medium: | Purchasing Team: | Due Date: |

Order No.: |

Stock Code/	Description	RO No./	Dist	Type/	Class	UOM	Quantity	Gross Price/	Proforma/ Order/Prof
000043443	PARTS KIT FUEL INJECTION NOZZLE ;PART	013	12NA	B	R	NR	8	8020.0000	
000053115	CIRCUIT BREAKER ;DISYUNTOR 150A, 600V	002	12NA	B	P	EA	1	850000.0000	
000038199	NONMETALLIC ROD ;BARRA DE TEFLON 2 1/	005	12NA	B	C	MR	1	228200.0000	

Listo | Intranet local | 100%

En el campo “**Type**” se visualizan los siguientes Tipos de Recomendaciones representados por una letra:

“B”	Corresponde a Recomendaciones de Compra normales
“P”	Corresponde a formato de Pro forma bajo condiciones de Contrato de Suministro “FPA”.
“T”	Corresponde a una transferencia entre Distritos sin procesar.

I.SOLICITUD DE COTIZACIÓN

Para dar inicio al proceso de cotización seleccione con un ticket la recomendación de compra, activando los campos de acción.

En el campo “**Actions**” seleccione “**Initiate Quotes for this RO.**” y “**Submit**”

El Sistema presenta la pantalla MSM255A “**INITIATE QUOTATE**” con los siguientes datos:

Quote Number	Número cotización entregado por el sistema
Total Estimated Value	Valor referencial estimado (Total)
Nr. Stock	Número stock y descripción
UOI	Unidad de entrega
Quantity	Cantidad a Cotizar
Item price	Valor referencial del ítem
Estimated Value	Valor referencial estimado (Total)

Ingresar los siguientes datos:

Quotation Desc	Descripción de Cotización
Quote Close Date	Fecha Cierre Cotización
Quote Close Time	Hora de Cierre Cotización
Purchasing Officer	Se ingresa el R.U.T. del comprador que realiza la adquisición

Para asociar los códigos de proveedor a cotizar seleccione los campos de Acción **“Modify/Create Suppliers to Quotes”**

VENTYX 12847008-5 | District: 12NA | Position: ADMINARAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM255A - INITIATE QUOTATION (MIGRA 4)

Submit | Reset | Actions

Quote Number: P1069 | Status: Purchasing R | Value: 64160.00

General | Suppliers | **Modify/Create Suppliers to Quotes**

Stock Code: 000043443/013 | PARTS KIT FUEL INJECTION NOZZLE ;PARTS K

UOI: NR

Quantity: 8 | Item Price: 8020.00 | Estimated Value: 64160.00

Quotation Desc: ADQUISICION DE REPUESTOS

Quote Close Date: 30/Jul/2013

Quote Close Time: 12:00:00

Assign to Purchasing Officer: 12847008-5

Assign to Team

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Ingresar los códigos de proveedores a cotizar y **“Submit”**

VENTYX 12847008-5 | District: 12NA | Position: ADMINARAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM251A - MAINTAIN F.P.A./QUOTATION SUPPLIER (MIGRA 4)

Submit | Reset | Enter New Criteria

Quotation: P1069 | Description: ADQUISICION DE REPUESTOS

Supplier Code/Name	Supplier Mnemonic	RFQ Med.	Bond Bank Branch	Bond Bank Account
AV5937				
AV5524				
AR0059				

Search | Maintain Text Relating to the Supplier | Delete this Supplier from the FPA/Quotation

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El sistema valida los datos ingresados, **“Submit”**, repetir la acción para confirmar

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM251A - MAINTAIN F.P.A./QUOTATION SUPPLIER | Options

MSM251A - MAINTAIN F.P.A./QUOTATION SUPPLIER (MIGRA 4)

Submit Reset Enter New Criteria

Make no changes and repeat the last action to confirm (1 of 1)

Quotation P1069

Description ADQUISICION DE REPUESTOS

Supplier Code/	Name	Supplier Mnemonic	RFQ Med.	Bond Bank Branch	Bond Bank Account
AV5937	FENASA S.A.		P		
AV5524	CHILEMAT S.A.		P		
AR0059	FINNING CHILE S.A.		P		

Search Maintain Text Relating to the Supplier Delete this Supplier from the FPA/Quotation 1 - 6

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En la pestaña **“Suppliers”** quedan asociados los códigos de proveedor ingresados anteriormente

VENTYX 12047000-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM255A - INITIATE QUOTATION | Options

MSM255A - INITIATE QUOTATION (MIGRA 4)

Submit Reset Actions

Quote Number P1069 Total Estimated Value 64160.00

Status Purchasing Review

General Suppliers

Stock Code 000043443/013 PARTS KIT FUEL INJECTION NOZZLE ;PARTS K

UOI NR

Quantity Tendered 0

Item Price 8020.00

Estimated Value 64160.00

Quotation Desc ADQUISICION DE REPUESTOS

Quote Close Date 30/Jul/2013

Quote Close Time 12:00:00

Assign to Purchasing Officer 12847008-5 S2-S OLGA DIAZ,VELIZ 649296-4

Assign to Team

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Listo Intranet local 100%

Para imprimir las solicitudes de cotización ingresar a los campos de Acción, seleccionar **“Print the RFQ”** y **“Submit”**

El sistema ingresa a la pantalla MSM080BB en el campo “Medium” seleccione la letra que corresponda (P=Print/R=Review), en el campo “Enter Printer” seleccione el nombre de la impresora asociada a SALINO y en campo “Batch Submission” seleccione “Y”
Valide la pantalla con **“Submit”**

Ingresar el numero RFQ, medio de salida y seleccionar la impresora que corresponda, **“Submit”**

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM25RA - REQUEST FOR QUOTATION | Options

MSM25RA - REQUEST FOR QUOTATION (MIGRA 4)

Submit Reset

FPA Type * Q

FPA Group/Quote Number P1069

Blank RFQ Required N

District Breakdown Req Y

Supplier Code (Leave blank for all)

Supplier held in Ellipse

RFQ Mediums to be selected

Print Y Fax Y

EDI Y Email Y

(Not if Blank RFQ or Supplier entered)

Override Output Medium P P/R/F/B/M

Output Device CICASALINO2

Control Report Printer CICASALINO2

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“Submit” para regresar a la pantalla inicial

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM24DB - MAINTAIN/PROCESS RECOMMENDED ORDERS | Options

MSM24DB - MAINTAIN/PROCESS RECOMMENDED ORDERS (MIGRA 4)

Submit Reset

Currency = Delivery Code =

Freight Code = Expedite = Warehouse =

Qual.Insp = Order Date = Proforma =

Medium = Purchase Officer = Due Date =

Order No. Purchasing Team =

Stock Code/	Description	RO N	Dist	Typ	Cls	UOM	Quantity	Gross Price/	Proforma/ Order/F	Order Item	Quote	Requote Code	/OOD	Mnen
000043443	PARTS KIT FUEL INJECTION NOZZLE ;PART	013	12NA	B	R	NR	8	8020.0000			P1069			7258
000053115	CIRCUIT BREAKER ;DISYUNTOR 150A, 600V	002	12NA	B	P	EA	1	850000.0000						8593
000038199	NONMETALLIC ROD ;BARRA DE TEFLON 2 1/	005	12NA	B	C	MR	1	228200.0000						

Search Actions

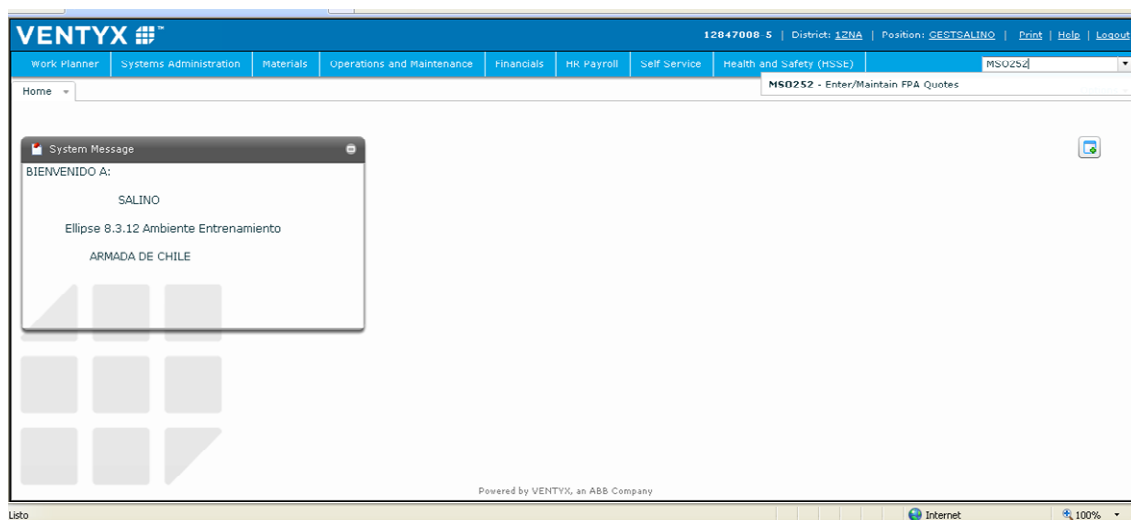
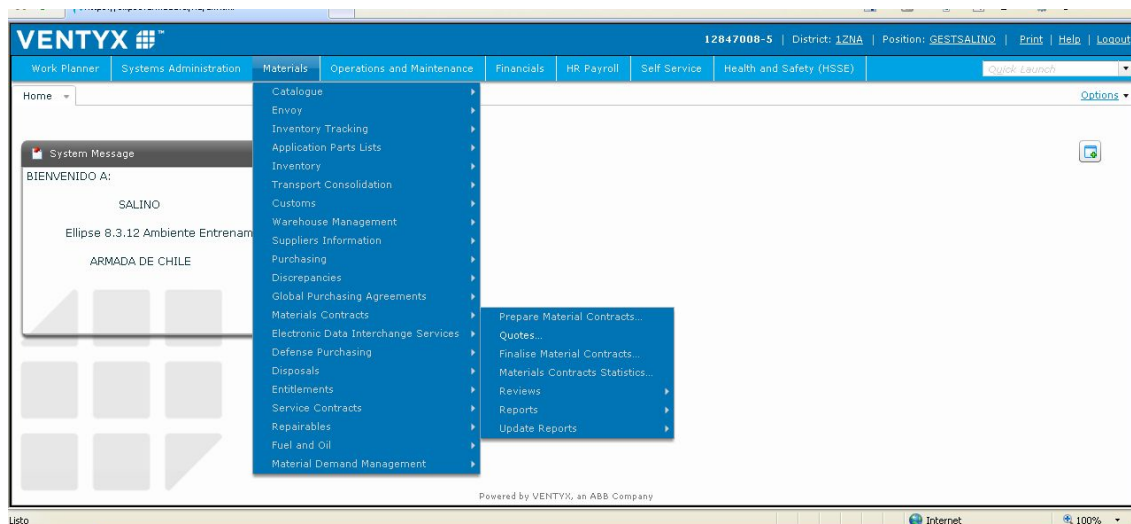
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Listo Intranet local 100%

Para asociar mas recomendaciones a la misma RFQ en la pantalla MSM24DB ingresar en forma manual en el campo “Quote” en numero de RFQ y seleccione en los campos de Acción “Modify/Create Suppliers to Quotes”

II. CUADRO COMPARATIVO

Recibida las cotizaciones por parte de los proveedores, el comprador debe ingresarlas al Sistema a través del programa MSO252 o desde el menú **Materials/Materials Contracts/Quotes**.



Seleccione opción 1 e ingrese el número de RFQ, el código del proveedor y luego **“Submit”**

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM252A - ENTER/MAINTAIN QUOTES | Options

MSM252A - ENTER/MAINTAIN QUOTES (MIGRA 4)

Submit Reset

Option: 1. Enter Quotes

FPA Group/Type

or Quotation Number: P1069

Supplier Code: AV5937

Supplier Mnemonic

Supplier Offer: 1

Item Number

or Stock Code

or Part Number

or Purchase Requisition

Quote Received Date

District Code

Global Entry

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En la pantalla MSM252B, el sistema presenta por automático la letra “N” en el campo “**Entry Defaults Complete**” (la letra “N” indica que la información de la Cotización no esta ingresada en el sistema), “**Submit**”

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM252B - MAINTAIN ITEM QUOTE DEFAULTS | Options

MSM252B - MAINTAIN ITEM QUOTE DEFAULTS (MIGRA 4)

Submit Reset

Fields entered will apply to all items unless individually altered.

Quotation: P1069

Supplier: AV5937 FENASA S.A

Offer: 1

Entry of Defaults Complete: N

Defaults to Apply to District: (Blank - All Districts)

General | Discount | Price Variations

Unit of Purchase

Delivery Location

Order Desc Ind

Origin Code

Lead Time Ind

Expedite Code

Purch Effective Ind

PO Clauses

Freight Code

Manuf Mnemonic

Order Medium: P

Weighting %

Supplier Lead Time

Assign to Purchasing Officer

Assign to Team

Purch Expiry Ind

Listo Intranet local 100%

El Sistema presenta la pantalla anterior con los campos en blancos para ingresar los siguientes datos contenidos en la Cotización.

Unit Purchase	(Unidad de Compra) Tabla "UM"
Freight Code	(Código de Flete) Tabla "FR"
Delivery Location	(Lugar de Entrega) Tabla "DN"
Order Desc Inc	(Ind. Descr. O/C)
Origin Code	(Código Origen) Tabla "OR"
Lead Time Ind	(Plazo "S", "A")
Supplier Lead Time	(Plazo de entrega (en días))
Purchasing Officer	(Rut comprador)
Currency Type	(Tipo Moneda) Tabla "CU"

Los campos quedan guardados **"Submit"**

Una vez completados los datos, registre en el campo **"Entry of Defaults Complete"** la letra **"Y"** para confirmar la información, **"Submit"**

Al realizar el cambio anterior, el Sistema ingresa a la Pantalla MSM253A **"ENTER QUOTES"** para el registro en el campo **"Gross Price (UOP)"** del o los precios ofrecidos por el Proveedor según cotizaciones recibidas, (estos valores deben ser con I.V.A. incluido), **"Submit"**

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM252B - MAINTAIN ITEM QUOTE DEFAULTS (MIGRA 4)

Submit Reset

Fields entered will apply to all items unless individually altered.

Quotation P1069

Supplier AV5937 FENASA S.A

Offer 1

Entry of Defaults Complete Y

Defaults to Apply to District (Blank - All Districts)

General Discount Price Variations

Unit of Purchase NR Freight Code TP

Delivery Location 1008 Manuf Mnemonic

Order Desc Ind L Order Medium P

Origin Code 15 Weighting %

Lead Time Ind A Supplier Lead Time 30

Expedite Code NM Assign to Purchasing Officer 12847008-5

Purch Effective Ind Assign to Team

PO Clauses Purch Expiry Ind

Listo Intranet local 100%

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM253A - ENTER QUOTES (MIGRA 4)

Submit Reset

Quotation P1069 ADQUISICION DE REPUESTOS

Supplier AV5937 FENASA S.A

Offer 1

Restart Item 1

District 1ZNA

Change Defaults

Item	Stock Code* P.Req.I	Dstr	Gross Price(UOP)	UOP	Conv Factor	Standard Pa	Freight	Delivery Location	Lead Time	Mnemonic	Repeat
0001	000043443/	1ZNA	9500.0000	NR	1	1	TP	1008	30		

Listo Intranet local 100%

Los proveedores eventualmente efectúan ofertas, éstas se deben ingresar al sistema a través de la opción 3 “**Supplier/Offer Text**” del programa MSO252, el número de cotización, código proveedor y oferta proveedor.

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM252A - ENTER/MAINTAIN QUOTES (MIGRA 4)

Submit Reset

Option 3. Supplier/Offer Text

FPA Group/Type

or Quotation Number P1069

Supplier Code AV5937

Supplier Mnemonic

Supplier Offer 1

Item Number

or Stock Code

or Part Number

or Purchase Requisition

District Code

Global Entry

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Una vez registrados los datos para el ingreso de las ofertas, seleccione **“Submit”** y luego **“Exit”**, para que la información quede grabada en el sistema.

III. IMPRESIÓN CUADRO COMPARATIVO

El comprador digita el reporte MSR25IA (Evaluate Quotation Quotes) y presiona Enter

Esta selección permite el acceso a la pantalla MSM080BB, ingrese en campo “Medium” la letra “P” (P=Print/R=Review), en campo “Enter Printer” seleccione impresora asociada para imprimir el cuadro comparativo y finalmente en campo “Batch Submission” seleccione “Y” **“Submit”** para validar los datos ingresados.

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM080B - MAINTAIN REPORT REQUEST | Options

MSM080B - MAINTAIN REPORT REQUEST (MIGRA 4)

Submit | Reset | Avail Rpt | Review Requests

Report: MSR251 Evaluate Quotation Quotes

Report ID: A

Request No.: 01

Request by: S2-S OLGA DIAZ,VELIZ 649296-4 Trace

Banner:

District Code: 1ZNA

Distribution Code:

Medium: P

Override Recipient:

For Printing:

Enter Printer: CICALINO2 and Number of Copies: 1

Enter Y for Additional Printers:

Notify when complete: N

Defer Report: Enter Defer Date: 30/Jul/2013 and Defer Time: 01:00 (HH:MM)

Batch Submission: Enter Y to Submit Program for Batch Processing

Cyclical Request: Enter Cycle Days: Cycle Type: Y

Listo Intranet local 100%

En la pantalla MSM080C ingrese los parámetros del reporte, número de RFQ, Supplier Code (cod. Proveedor) y Offer (Oferta) con un máximo de 6 registros. Valide con “Submit”

VENTYX 12847008-5 | District: 1ZNA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE) | Quick Launch

Home | MSM080C - MODIFY REPORT PARAMETERS | Options

MSM080C - MODIFY REPORT PARAMETERS (MIGRA 4)

Submit | Reset | Review Selection | Cancel

Report: MSR251 Evaluate Quotation Quotes

Report ID: A

Request No.: 01

Quote Number: P1069

Up to 6 Suppliers and Offers:

Supplier Code	Offer
AV5937	1

Listo Intranet local 100%

IV. PROCESAR ORCOM

Una vez realizado la RFQ, cuadro comparativo y se adjudica al proveedor, el Comprador confecciona la Orden de Compra (ORCOM).

Para la creación de la Orden de Compra, ingrese al menú principal del sistema e ingrese al programa MSO240, Opcion 6.

Efectúe un ticket en recomendación de compra y seleccione de los campos de Acción “**Allow Modification of an RO**”.

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM24DB - MAINTAIN/PROC

Submit | Reset

Freight Code: [] Expedite: [] Order Date: []
Qual Insp: [] Medium: [] Purchase: []
Order No.: [] Purchase: []

Stock Code/Description

- ☒ 000043443 PARTS KIT FUEL IN
- ☐ 000053115 CIRCUIT BREAKER
- ☐ 000038199 NONMETALLIC ROD

Actions:

- Maintain Repair RO Tasks/Sub-Tasks.
- Review Repair Request Details.
- Update Repair Request.
- Maintain Purchase Order Codes
- Delete this Recommended Order.
- Maintain Extra Information describing this RO
- Finalise the RO and Produce an Ordinary Order
- Review Stock Code Supplier Item History
- Maintain item commentary for the stock item and
- Maintain the Cost Allocations.
- Produce an Ordinary Order, with a Live Status
- Allow Modification of an RO.
- Maintain Narrative for an Order
- Maintain Order Clauses for the RO.
- Update the RO to a Proforma RO.
- Initiate Quotes for this RO.
- Recycle this RO to a Stores RO.
- Complete Stores Action for this RO.
- Update this RO to a Transfer RO.
- Review FPA/Quotation Details.
- Review Associated Requisition Item.

Stock Code	Description	Quantity	Gross Price	Order Item
000043443	PARTS KIT FUEL IN	8	8020.0000	P1069
000053115	CIRCUIT BREAKER	1	850000.0000	
000038199	NONMETALLIC ROD	1	228200.0000	

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Una vez ingresada a la pantalla “MSM24CA” seleccione los campos de Acción

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM24CA - MODIFY RECOMMENDED ORDER (MIGRA 4)

Submit | Reset | Stock Code Search | Stock Code Holdings

Stock Code: 000043443 RO No: 13 Info Flags: BC
Stock Class: R Description: PARTS KIT FUEL INJECTION NOZZLE ;PARTS K
Mnemonic: 72582 Part No: 8925981
Order No.: [] Order Date: [] Due Date: []
Global PO: N District: 12NA
Action: 9 K O Process: []

Purchasing Terms 1: [] Purchasing Terms 2: [] Payment: [] External PO: []

Priority: [] Quality Inspection: []
Expedite Code: NM Warehouse: 1008
Medium: P Order Ind: S
Assign to Purchasing Officer: 12847008-5
Assign to Team: []
Defer/Recycle: []
Proforma: []
O/S - UOP: []
O/S - UOI: []
FMS Req: N

Intranet local 100%

Seleccionar en los campos Action “9” **Reference Code** hasta que el sistema muestre el código de referencia 029 para ingresar el número de la orden de compra CHILECOMPRA o cualquier otro código que debe completar.

VENTYX 12847008-5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Work Planner | Systems Administration | Materials | Operations and Maintenance | Financials | HR Payroll | Self Service | Health and Safety (HSSE)

Home | MSM071B - MODIFY REFERENCE CODES FOR RECOMMENDED ORDERS (MIGRA 4)

Submit | Reset | Next Ref No

Restart Reference No. [] or Short Name []

Reference No.	Reference Text	Value	Ext.Txt
001	DIRECTEC RESP.	DIRECABAS	
002	NAME / RUT REQDT	12847008-5	
003	REFERENT DOCUMENT		
004	EMBARCADOR		
005	ORCOM MISNAV / ITEM		
006	TIPO ADQUISICION		
007	PUERTO SALIDA (COD.IATA)		
008	Nro PM	M55347	
009	Nro Item PM (Correlativo)	5	

Search | Review the Extended Text | Review A Reference Code

Intranet local 100%

“Submit” hasta llegar al ultimo código de referencia y retornar a la pantalla inicial

VENTYX 12847008 5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Home MSM071B - MODIFY REFERENCE CODES FOR RECOMMENDED ORDERS

MSM071B - MODIFY REFERENCE CODES FOR RECOMMENDED ORDERS (MIGRA 4)

Submit Reset Next Ref

Restart Reference No. or Short Name

Reference No.	Reference Text	Value	Ext.Txt
024	Requerido por		
025	Cantidad Requerida		
026	Autorizado por		
027	Monto Máximo Compra		
028	Fecha Máxima Vigencia		
029	ORCOM CHILECOMPRA	3166-25-OC13	
030	COMPROBANTE FINANC. DOTT		
031	DECLARACION CHILECOMPRA		

Search Review the Extended Text Review A Reference Code 1 - 10

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“K” Maniain Costing Allocations para verificar o modificar la cuenta de gastos, seleccione **“Submit”**

VENTYX 12847008 5 | District: 12NA | Position: ADMINABAS | Print | Help | Logout

Home MSM243A - MAINTAIN COSTING ALLOCATIONS - RECOMMENDED ORDERS

MSM243A - MAINTAIN COSTING ALLOCATIONS - RECOMMENDED ORDERS (MIGRA 4)

Submit Reset

Stock Code: 000043443 PARTS KIT FUEL INJECTION NOZZLE ;PARTS K

Rec Order No 13

Employee 12847008-5 S2-S OLGA DIAZ,VELIZ 64929

Account Code /	W/Order or Proj	Indicator	Equipment Reference	PC
1996000011010112204012				100.0

Search 1 - 7

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“O” Maintain Standard Clauses para asociar cláusulas ingrese el nombre y versión de la cláusula a asociar al ítem de orcom y **“Submit”**

En la pestaña **“Purchasing Terms 1”** debe completar los siguientes campos:

Supplier	Código del Proveedor (consultar en programa MSO210)
Gross Price	Precio bruto unitario
Price Effective Date	Fecha efectiva del precio cotizado
Currency	Tipo de moneda (Tabla CU)
UOP	Unidad de compra
Freight	Tipo de flete (Tabla FR)
Lead Time	Tiempo de entrega del material en días
Price Code	Código de precio (Tabla PC)
Price Expiry Date	Fecha de expiración del precio cotizado
Delivery	Lugar de Entrega (Tabla DN)

En la pestaña **“Purchasing Terms 2”** debe completar los siguientes campos:

Assing to Purchasing Officer	Rut del comprador
O/T	Ingresar el Centro Financiero que corresponda (Tabla OR)

Para procesar y generar la orden de compra ingrese a los campos de Process y seleccione **“L” Produces an Ordinary Order with a Live Status**

El sistema indica que fue generada la orden de compra, entregando en número e ítem.

Para asociar otro ítem a la orden de compra regrese a la pantalla inicial y seleccione otra recomendación.

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MSM24DB - MAINTAIN/PROCESS RECOMMENDED ORDERS (MIGRA 4)

Product Category Id

RO Type

Stock Code

Delivery Code

Assign to Team

Proforma

Defaults

Supplier

Lead Time

Whld.Tax

Currency

Expedite

Delivery Code

Freight Code

Order Date

Warehouse

Qual.Insp

Purchase Officer

Proforma

Medium

Due Date

Order No.

Purchasing Team

Stock Code/	Description	RO N	Dist	Typ	Clz	UOM	Quantity	Gross Price/	Proforma/ Order/F	Order Item	Quote	Recycl
000043443	PARTS KIT FUEL INJECTION NOZZLE ;PART	013	1ZNA	X	R	NR	8	9500.0000	120039	001	P1069	
000053115	CIRCUIT BREAKER ;DISYUNTOR 150A, 600V	002	1ZNA	B	P	EA	1	850000.0000				
000038199	NONMETALLIC ROD ;BARRA DE TEFLON 2 1/	005	1ZNA	B	C	MR	1	228200.0000				

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