

ANNEX 38G

WEAPON SECTION BASE/WEAPON MANAGEMENT CENTRE STATE 1 PREPARATIONS

		YES/NO √	NOTES
1	Check Communications: WSB - Ops Room, Outstations/WRTs, HQ1/'L' Line DWEO - WEO. Type 45 Only: WMC - Weapon Repair line, WE Sensors line, WE Weapons line, WE Management, Outstations PABX (A) & (F) & (VUU).		
2	Muster spare software (held in safe); ensure software is laid out to enable quick location and distribution.		
3	Muster spare equipment keys; ensure keys are laid out to enable quick location and distribution.		
4	Muster spare SHIPHAZ keys; ensure keys are laid out to enable quick location and distribution.		
5	Check emergency lighting operational.		
6	Check/Update State Boards: Manpower Control. Ammunition Holdings (obtain from outstations). Equipment Command Priorities. Air Weapon Park (obtain from outstations). Battle Rhythm Timelines. Command Huddle Aide Memoire.		
7	Check Defect Log held and up to date following SOC's.		
8	Ensure command Aim is recorded and legible to all WSB/WMC personnel (T45 - displayed on PMS).		
9	Conduct time check and update WSB/WMC clock. (T45 - Synchronise CAA/WMC/AWMC/WRTs watches to Weapon Management software system time).		
10	DWEO to conduct threat brief to WSB/WMC personnel.		
11	Ensure sufficient EEBD equipment located and adequately secured in the WSB/WMC.		
12	Check the IBO has Hangar weapons park recorded positions of: Guardrails that are struck (WO Weapons in T45). Hangar door position. Helo position. Weapons fitted to helicopter. Ammunition holdings.		

		YES/NO √	NOTES
13	DMs to Quality Control outstations State 1 preps utilising WE State 1 check cards.		
14	Check WSB/WMC documentation is available: WSB/WMC Bible. CWI Pack. Duplicate State 1 Cards Duplicate BS cards. Duplicate Mag State1 Cards. JSP 862. JSP 862 Addendum.		
15	Initiate manpower control and check Manpower Control Board is correct.		
16	Ensure Preps for Firing is completed and in date, record earliest expiry time/weapon (Certificate in Ops Room).		
17	Ensure a WSB/WMC relocation plan is in place and all personnel are aware of it. The following items are required to be taken when relocating; WSB/WMC Bible (if spare not held in AWSB/AWMC). CWI Pack (if spare not held in AWSB/AWMC). JSP 862. JSP 862 Addendum. Railex Cards. Laminated State Boards. EEBDs. Relocation Rucksacks. Spare software. Spare SHIPHAZ keys. Spare Equipment keys.		